

**Policy regarding FECT Scholarships available to Students entering CFBL's 6e<sup>1</sup>**

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KT Educational Charitable Trust ("KTECT") is a philanthropic organisation committed to expanding bilingual (French-English) education in the UK. In support of this mission, KTECT has established the French Education Charitable Trust Scholarship (the "FECT Scholarship") programme for students attending Collège Français Bilingue de Londres ("CFBL"). The purpose of this programme is to attract and retain talented pupils based on excellence in academic achievement, bilingual proficiency, athletic or artistic ability, combined with positive contributions to school life, and also foster collaboration between Lycée International Winston Churchill ("Lycée Churchill") and the School.

Through the FECT Scholarship Programme, KTECT is proud to support the next generation of bilingual leaders by removing barriers to excellence, talent and ambition. The FECT Scholarship programme reflects KTECT's deep commitment to educational access, merit and academic achievement, and supports the shared values of CFBL and Lycée Churchill.

Under the FECT Scholarship Programme, CFBL may award a limited number of scholarships to recognise students' excellence and outstanding performance in academia, sport, music and arts and students' exceptional efforts or contribution, when it is apparent that an individual's outstanding ability or efforts will assist other students to develop and improve due to the scholar's contribution to school life.

FECT Scholarships are designed to attract candidates and retain students with exceptional potential to the School.

FECT Scholarships will be awarded after a process of rigorous selection by the Selection Committee of CFBL. The number and value of scholarships awarded annually is a decision of CFBL's Selection Committee based on available funding, the quality of application received and the results of any tests/assessments and interviews undertaken under the application process.

CFBL's Selection Committee may decide not to award any or all FECT Scholarships available in any one year if they find applications received are not strong enough or if the proposed awards are not fully financed over their entire duration.

Students awarded an FECT Scholarship will be entitled to an annual reduction in school fees which will be applied on the last term of the School year. This reduction will be applied annually, up to the end of the scholar's schooling at CFBL, subject however to annual review by CFBL's Selection Committee as set out below.

Scholars will be nurtured in their endeavours by the School and are, in return, expected to enrich the School not only in their specialist area, but also across the institution by upholding, modelling, and embracing its ethos and core values.

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<sup>1</sup> A separate policy will govern the terms and conditions of other FECT scholarships which may be awarded at other entry points.

All FECT Scholarships are dependent on the very highest standard of behaviour, effort and attitudes to learning at all times. Throughout their time at the School, scholars are expected to:

- Meet the highest standards within the scholarship field for their particular age;
- Behave as role models to younger students and peers and as ambassadors for the School;
- Represent the School and provide a service to the School as deemed appropriate by the Headteacher;
- Commit to School events and functions, especially those related to their scholarship area;
- Demonstrate a commitment to developing their potential within their chosen areas.

CFBL will commit to:

- Encourage students to strive for excellence and help them achieve their goals.
- Help scholars in balancing their academic, sporting, art or music commitments by liaising with students, parents, coaches and specialist teachers.
- Support training and competition opportunities and commitments as appropriate.
- Promote and acknowledge students' successes within the school community.

CFBL, however, does **not** endeavour to authorise flexible timetables for students.

All FECT Scholarships are subject to an annual review against targets, progress and efforts and in general the conditions of the award (please refer to Appendix A). The School expects all scholars to be role models through their conduct and their positive contribution to life at CFBL and take a lead in the academic and extra-curricular activities of the whole School.

Although all students and candidates are eligible to the FECT Scholarship programme, a reduction in fees under the FECT Scholarship programme is (i) restricted to students paying the full School fees and will therefore not be available to: - students in receipt of a full or partial bursary, and - children of staff whose parents elected to benefit from the employee fee discount scheme and (ii) limited to one child per family at any one time.

Students may apply to several scholarships offered under the FECT Scholarship Programme but can only be in receipt of one scholarship at any one time.

All scholars will be expected to contribute to the life of the School and demonstrate commitment, dedication, and leadership in their respective field, as described in Appendix A.

FECT Scholarship awards will be subject to conditions of the awards, in the form of Appendix A.

CFBL's Selection Committee will meet after the application and assessment deadlines to award scholarships. All decisions on scholarships will be at the discretion of CFBL's Selection Committee, and will be final. After the decisions have been made and communicated to the applicant, no further correspondence will be entered into regarding this subject matter.

CFBL's Selection Committee will also meet annually to review all existing scholarships to approve their continuation, removal or amendment. The Selection Committee may terminate a scholarship at any point in the year for one of the grounds set out in Appendix A.

CFBL's Selection Committee will report annually to the board of trustees of the School.

## **1. Academic Scholarships**

**Excellence Scholarship** - Excellence Scholarships are awarded to students entering CFBL's Collège in 6ème, who have shown outstanding academic attainment in the scholarship entrance tests organised by the School.

Students who would like to be considered for an Excellence Scholarship are required to apply using the application form available on EDUKA, submit their application and all requested documentation within the deadlines announced on EDUKA, sit an anonymised scholarship entrance test in mathematics and French or English on the dates announced on EDUKA.

Students awarded an Excellence Scholarship will be entitled to a discount on the School fees, for the remaining duration of the scholar's schooling at CFBL's Collège (subject however to annual review by the Selection Committee). The value and number of scholarships awarded is at the discretion of the Selection Committee.

## **2. Non-Academic Scholarships**

**Merit Award** – This scholarship is for students entering CFBL's Collège in 6ème, who attended CFBL's Primary School for at least four years before joining Collège (ie – registered with CFBL at least from the start of CE1) and demonstrated outstanding efforts, progress, achievements or contributions to school life and reflected the School's values, over their time at CFBL. Strong references from the School will be requested.

Students who would like to be considered for a Merit Award are required to apply using the application form available on EDUKA, submit their application and all requested documentation within the deadlines announced on EDUKA. A motivation letter from the candidate (handwritten) and strong references from the School will be required. Candidates are encouraged to submit evidence of their efforts, progress, achievements or contributions, such as recent school reports and assessments, certificates or other official attestations, and any relevant competition results, awards, or project work. Where applicable, students may also include evidence of participation or leadership in school activities, clubs, service initiatives, or other contributions to the school community.

Students awarded a Merit Award will be entitled to a discount on the School fees for the remaining duration of their schooling at CFBL's Collège (subject however to annual review by the Selection Committee). The value and number of scholarships awarded is at the discretion of the Selection Committee.

**Sports Scholarship** -This scholarship is for students entering CFBL's Collège in 6ème, who will become leading sporting figures in the School. CFBL is looking to reward motivated leaders and team players who display not only natural talent but also sportsmanship.

Students awarded a Sports Scholarship will be entitled to a discount on the School fees for the remaining duration of their schooling at CFBL's Collège (subject however to annual review by the Selection Committee). The value and number of scholarships awarded is at the discretion of the Selection Committee.

Students who would like to be considered for a Sports Scholarship will be required to submit a portfolio for assessment. This portfolio should provide clear evidence of their sporting achievements and must also include a reference from someone who has coached them. This reference may not be provided by a member of the family. A motivation letter (handwritten) and a copy of the candidates school reports for the last two years will be required.

Students who would like to be considered for a Sports Scholarship are required to apply using the application form available on EDUKA, submit their application and all requested documentation within the deadlines announced on EDUKA.

Applications will be reviewed by the Selection Committee. Top candidates will be invited to attend an informal interview.

**Music or Arts Scholarships** – These scholarships are for students entering CFBL's Collège in 6ème, who demonstrate exceptional talent in the music or arts.

Students awarded a Music or Arts Scholarship will be entitled to a discount on the School fees for the remaining duration of their schooling at CFBL's Collège (subject however to annual review by the Selection Committee). The value and number of scholarships awarded is at the discretion of the Selection Committee.

Students who would like to be considered for a Music or Arts Scholarship will be required to submit a portfolio for assessment and references from at least one teacher.

For Arts, the portfolio will be comprised of five images of the candidate's artwork (any form eg - sketches, photography, textile, clay work, digital art) and a 200-words essay on an artist or piece of art of the candidate's choice.

For Music (including voice), the portfolio will be comprised of a recording (sound or video) of at least 3 mins but no more than 10 mins of solo performance by the candidate or clearly indicating which instrument the candidate is playing, together with a 200-words essay describing the candidate's musical taste, engagement and aspirations.

Students who would like to be considered for a Music or Arts Scholarship are required to apply using the application form available on EDUKA, submit their application and all requested documentation within the deadlines announced on EDUKA.

Candidates for Music or Arts Scholarships will be asked to undertake a practical assessment overseen by the School's Music and/or Arts teacher composed of:

- for arts: a still-life sketch exercise and an informal interview with the Arts teacher;
- for music: a musicality assessment by the music teacher.



If you require any information about our policy towards scholarships, or any further information on how to apply, please contact the Admissions Department, at [admissions@cfbl.org.uk](mailto:admissions@cfbl.org.uk).

### **Terms and Conditions of FECT Scholarship Awards**

The terms and conditions of the scholarship awards are included as Appendix A to this Policy. The value of the awarded fee reduction and other terms and conditions of a FECT Scholarship is confidential. Parents and their child(ren) are expected to maintain this confidentiality. Any breach of confidentiality may result in the award being removed.

For clarity purposes, this will not prevent the School from communicating on the awards and the scholars (including for promotional and marketing purposes), in accordance with the School's Privacy notices and Taking, using and storing images of children policy, available from CFBL's website.

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Policy trail:

Version No: 1 – 26.06.25

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### **Document Owner and Approval**

The Marketing, Admissions & Communications Manager is the owner of this document and is responsible for ensuring that it is reviewed in line with the School's policy review schedule.

## Appendix A - FECT Scholarship award: Conditions of the award

1. Grant of the scholarship: An FECT Scholarship award is granted at the sole discretion of the School's Selection Committee.
2. Expectations of the scholar: The scholar is required to work hard, contribute positively to the life of the School, be a credit to the School and set a good example to other pupils. The pupil must adhere to the School's required standards of conduct and progress.

Scholars champion the area of school life for which they hold an award, and they are leaders within it. They are expected to participate fully in the extra-curricular activities of their relevant subject/area, and always to prioritise commitments within school over others, wherever possible.

In addition, all scholars will be requested to assist with Open Days & Marketing events organised by the School and to comply with all the terms of their scholarship award (as described in the Acceptance form).

These are the Purposes of the Award.

3. Obligations of the parent(s): The parents are required to:
  - (i) support and encourage the pupil to achieve the Purposes of the Award;
  - (ii) support and uphold the aims, values, ethos and good name of the School;
  - (iii) comply with the School's Terms and Conditions.
4. Continuation of the award: Continuation of the award is dependent upon the following conditions being fulfilled:
  - 4.1 the financial resources allocated by the School to support the award being sufficient to maintain the award;
  - 4.2 it being in the financial interests of the School to maintain the award;
  - 4.3 scholars meeting the expectations set out in 2.
5. Confidentiality: The value and terms and conditions of the FECT Scholarship award (but not the receipt itself of the award) shall remain confidential between the parents, the scholar and the School.
6. Scholarship review: The continuity of the FECT Scholarship award is subject to:
  - (i) an annual review and report from both the Head of the Subject or the Head of the Secondary School to the Headteacher and the Selection Committee;
  - (ii) in the case of Music & Arts and Sports scholarships, the scholar continuing to participate in the discipline for which the award is made, as described in the terms of the Scholar's award.Parents will be informed annually of the outcome of this review in writing.  
Any concerns regarding the potential termination of a scholarship award will be communicated prior to any decisions being made, to allow the opportunity for the student to meet the expectations of the scholarship award.
7. Termination of the award: The FECT Scholarship award may be terminated on the following grounds:
  - 7.1 termination on financial grounds: the School may terminate the scholarship award on one term's notice in writing if, in the opinion of the School's Headteacher acting in good faith, the School is no longer able to continue the award under clause 4.1. The termination shall take effect from the date set out in the written notice;
  - 7.2 termination on the grounds of breach of obligations: the School may terminate the scholarship award by written notice sent to the parents with immediate effect if, in the opinion of the School's Selection Committee acting in good faith, one or more of the following conditions has been fulfilled:

- (i) the scholar has not complied with their obligations set out in clause 2 and in the further opinion of the Committee there has been no significant improvement following consultation with their parents and / or the scholar and the issue of a written warning; or
- (ii) the parents have not complied with their obligations set out in this document.

**FECT Scholarship acceptance – to be signed by the scholar and their parents**

Name	
FECT Scholarship type	

I acknowledge that the award of an FECT Scholarship is a great honour and that it carries certain responsibilities. In view of this, I understand that I need to:

- Maintain the highest standards of conduct, acting as an outstanding ambassador for CFBL and as a role model to other pupils;
- Maintain the highest level of effort throughout across all of my academic subjects;
- Meet the specific requirements agreed with the relevant Head of Department and/or relevant subject teacher.

Each scholar met with the Deputy Head of Secondary and relevant subject teacher at the beginning of the school year to agree their specific responsibilities. These are documented below.

Description of the scholar's responsibilities:

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I understand that (following regular reviews), a failure to maintain high standards of conduct/academic effort and to meet the requirements agreed with the Deputy Head of Secondary and relevant subject teacher may result in the removal of my scholarship.

Signed (scholar):

Date:

Signed (parents):

Date:

Signed (Headteacher):

Date: