

1/ Overall risk assessment in the COVID 19 environment				
ISBA ref	Hazard	Control measures	Outcomes	Remarks
	Discrepancy between AEFÉ and UK H&S rules, e.g. for masks	As in May, the school has chosen the most prudent of the 2 sets of guidance approach. In the event of contradiction between UK and AEFÉ H&S rules, the school will follow the UK rules except for face covering where french approach is more prudent; DB follows and disseminate the AEFÉ rules; TOG and VB follow UK rules and disseminate	Masks for staff and secondary pupils compulsory, according to french rules and decided after risk assessment, confirmed on January 21	
1A	Safeguarding policy and procedures not updated and/or staff and pupils not feeling safe	Follow regulatory changes	Safeguarding and child protection policy reviewed on 24.August 2020; attendance and behaviour policies reviewed and sbbmitted to the board on 21 September 2020	A safeguarding global reflexion will start in January 2021
1B	Government advice not being regularly accessed, assessed, recorded and applied	Daily check of Government advice, applied if necessary		
1C	Staff and parents do not know or understand the 'systems of controls' and how they are applied	<i>System of Controls DfE/PHE has a set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and build on the hierarchy of protective measures. When implemented with a "revised risk assessment, these measures create an inherently safer environment for pupil and staff where the risk of transmission of infection is substantially reduced".</i>	School protocols reviewed on 28/08/2020 and amended on 04/10/2020 and send to allparents and staff on or	Parents and staff to understand that they need to be ready to test, provide details of people they were in contact with, self isolate
	Prevention: Numbers 1 to 4 must be in place in all schools, all the time . Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances. Number 6 applies in specific circumstances.	<ol style="list-style-type: none"> 1. minimise contact with individuals who are unwell by ensuring those who have COVID-19 symptoms, or who have someone in their household who does, do not attend school. 2. clean hands thoroughly more often than usual. 3. ensure good respiratory hygiene by promoting 'catch it, bin it, kill it' approach. 4. introduce enhanced cleaning, including frequently touched surfaces, using standard products (detergents and bleach). 5. minimise contact between individuals and maintain social distancing wherever possible. 6. where necessary, wear appropriate PPE. 	<p>Protocols implemented</p> <p>Gel or sink in each class, new sinks in the school yard installed E. Hand wash protocol implemented : when entering and leaving the class room, going to the canteen and before and after breaks and toilets</p> <p>As much as possible work with open windows and doors. If not possible open windows 15' every 2 hours</p> <p>Principle of cleaning beginning and end of class activities if there is a change of class room</p> <p>Class bubbles, level bubbles and limited cycle bubbles</p> <p>Masks for all adults all the time, and for pupils starting secondary school (French rules)</p> <p>Masks, visors, aprons and gloves for mass testing</p> <p>Ready for NHS Test and Trace process</p> <p>Protocol are ready</p> <p>Protocol are ready</p>	Covers all pupils/staff with symptoms + pupils/staff with household members who have symptoms
	Response to any infection: Numbers 7 to 9 must be followed in every case where they are relevant .	<ol style="list-style-type: none"> 7. engage with the NHS Test and Trace process 8. manage confirmed cases of COVID-19 amongst the school community 9. contain any outbreak by following local health protection team advice 		
	Unions not consulted over plans	N/A		No Unions at school
1D	Changes not regularly communicated to staff, pupils, parents and governors	H&S working group and Management group reviewing changes and ensuring communications are being prepared and sent; Comms officer is preparing communications with DB with support if need be of parent trustees	<p>Staff: Communication sent on 27.08.20 and 01/09/20 + general assembly on 28.08.20. Families: Sent on 27.08.20 and 01/09/20 + FAQ. on website New communication on September 18 and September 22</p> <p>During Autumn term: families informed of Covid-19 cases if they children were contact cases and needed to self-isolate</p> <p>December 2020: family informed of remote learning for 1st week of Spring term</p> <p>January 2021: H&S meeting to organise mass testing of secondary pupils + staff</p> <p>family informed of Government decision to instaure a national lockdown - only PSM and MSM classes+ children of key workers or vulnerable welcomed to school</p>	
1E	Changes to assessments, procedures and other important matters not reviewed by governors	Clerk to ensure guidance is sent to governors; H&S matters reviewed at each BM; H&S governor belongs to COVID task force	Revised RA to be reviewed by H&S Committee on 8.01.21 and by the board on 11.01.21	
1F	Insurers and/or brokers not updated with School's amended plans	Consult Marsh when RA is updated	Marsh (J Moore advice 19 May 20 + 7 January 21): As long as CFBL is operating within the governments guidelines its policies will respond in the usual manner; Insurers would expect you to undertake risk assessments as you would for any activity and for these to be documented. Insurers will not require sight of these prior to CFBL reopening.	Specific risk assessment to be done for children of staff if not registered at

1G	Not appreciating that Secretary of State has a statutory power to order schools to remain open		Decision to keep open nursery classes for children of nursery age, but not for children of reception age taken on 05.01.21 by SLT and submitted to the BM of 11.01.21; decision to welcome vulnerable children and children of key workers taken on 03.01.21 by management and submitted to BM on 11.01.21	
1H	Insufficient liaison with local authority and health protection team over testing and actions		To date, DB/CD/DG contact relevant body (DFE, NHS T&T, PHE, Ofsted) when + cases and informing contact cases that they should stay home.	
1I	Active engagement with NHS Test and Trace not implemented and the procedures not understood by all staff and parents	Update protocols as necessary and communicate frequently with parents. Send letters explaining mass testing to staff, parents and governors.	Explained in Protocols and various communications sent by DB to parents and staff	
1J	Insufficient systems and staff to support training, testing and contact tracers.	A working group started on January 4th to implement the system : DB, CD, DG, EM, KI, PN, AK	Protocol will be validated by the board on January 11th	
1K	Staff, parents (and pupils) do not understand and follow NHS Test and Trace procedures.	Communication will be send on January 12th		
1L	Training and testing activities insufficient to provide reassurance including feedback and Q&A?	Training will start on January 6th. First testing for secondary students and staf on site will take place on January 15th		
1M	DFE advice to keep groups separate (in "bubbles") not being fully implemented where appropriate.	CFBL is particulary attached to the bubbles principles : class bubbles, level bubbles		
1N	Each group's ("Bubble") health not properly analysed and risk assessed to consider switching to remote learning	Group's bubbles regulary analysed, relote learning only if required by the government or after apositive case		
1O	The definitions of "close contact" and the trigger for a pupil/staff to self-isolate not understood.	The definitions were explained very precisly to staff and parents several times : protocols, videos, written communication		
1P	Record of names of pupils / staff in their groups / bubbles, locations visited, seating arrangements (via App / spreadsheet etc) not updated on a regular basis.	Record on spreadsheets regulary updated (lists, class plans...)		
1Q	Insufficient information to identify close contracts of symptomatic individuals and support contract tracing.	CFBL records all the imporytant information to identify close contacts if necessary		
1R	No contingency plans for self-isolation of individuals, groups, multiple pupils and/or staff	Adapted according to DFE rules and according to new track and trace testing system	Explained in Protocols need to be updated	Protocols to be updated
1S	Insufficient preparation (letters, Whatsapp etc) to communicate with parents, carers, staff and pupils in case of infection and groups needing to self-isolate.	Quick reaction and communication being experimented several times		
1T	Insufficient consideration to minimising contact and maximising distance between all those in school where ever possible		Implemented in protocols	regular oral and written reminders are made when a break is observed

1U	Social Distancing (SD), hygiene and ventilation rules not sufficiently robust, understood, communicated, applied or checked	Decide on SD and hygiene protocols, always following H&S guidance issued by UK Gov	See action plan sheet for description. H&S committee organised on 17/09/2020	
1V	SD rules and safety precautions for activities (play, games, drama, music) not understood or adhered to		Protocols and specific risk assessments ready for 04/09/20 Adjustments were made in October for playground games and sports sessions. The adjustments remain the same for the playground games from 04 January.	
	Staff and pupils not being reminded and checked to ensure they are complying with hygiene and SD rules?		SEE PROTOCOL	
1W	Unsuitable enhanced cleaning regime, not regularly reassessed or revised for high risk areas such as toilets, door handles, keypads, switches, hand rails and frequently used hard surfaces		Protocol reviewed, one staff more than usual, controls in place under supervision of premises manager	
1X	High risk areas not being regularly monitored for hygiene		Protocol reviewed, one staff more than usual, controls in place under supervision of premises manager	
1Y	Contract providers and services suspended or unable to attend school.	Assess which services will be needed and reset as appropriate	Kitchen catering starts partially on furlough starting January 4th, no after school daycare and no Klubhouse during lockdown, cleaning company partially on furlough starting January 11th	
1Z	Access to school not controlled effectively and visitor (if allowed) details not recorded		Only one access during school day, controlled access and recorded by receptionist	
1AA	Insufficient supplies of hygiene materials and not readily available, suitably stored or located.		All supplies ordered regularly after update	
1BB	Insufficient contingency plans for changes to school operation: local or national lockdown, re-closing, loss of catering or teachers		remote learning plan ready and activated on January 4th. Immediate response to new guidance	
1CC	Insufficient contingency plans in case of medical need for self-isolation of individuals, multiple pupils, staff or local outbreaks?		Plan in place with nurse, headteacher and DSL	
1DD	Risk assessments and protective measures for holiday clubs, after-school clubs and other out-of-school clubs not regularly updated.		Risk assessment made by club manager (en cours)	
1EE	Are all Risk Assessments regularly reviewed and updated based on feedback and lessons identified from all those in school including pupils and support staff, visitors and contractors.		Multiple meetings organized, several health and safety meetings organized according to the need	
1FF	All hazards identified not properly mitigated and regularly re-assessed		Strong identification of vulnerable points made and re-assessed	

2/ Risk assessment for COVID 19 Test and Trace Process

ISBA ref	Hazard	Control measures	Outcomes	Remark
	Absence of experience in organizing a test and Trace process	Test the testing process with a low number of participant (30 adults and 7 pupils) before expanding.	Test to be started with staff and secondary pupils on site during lock down. Scheme will be reviewed at 25th January board meeting	
2.1	Explanatory T&T letters / emails not sent to parents / pupils, staff and governors.	Letters will be sent once BM has approved implementing Mass testing		
2.2	No school "COVID-19 Testing Privacy statement".	Privacy notices prepared and to be submitted to the approval of the board on 11.01.21		
2.3	"COVID-19 Testing Privacy statement" not communicated to staff, parents, pupils and governors.	Will be shared as attachment to letters to staff/parents once BM has approved implementing Mass testing		
2.4	T&T data not recorded securely with consideration given to deletion after 14 days.	Training of staff/volunteer will be provided. EM for pupils and AK for staff to overlook periodically.		

2.5	Those that have had "close contact" with someone tested positive for COVID-19 do not know they are able to return to school if they agree to a test once a day for 7 days, and the test is negative	Those who have had "close contact" with someone tested positive for COVID-19 can attend school if the test is negative.
2.6	Age-appropriate consent statement for testing (under / over 16) not properly completed.	Training of staff/volunteer will be provided
2.7	Test instruction posters, booklets, FAQ and briefings not readily available and apparent.	Posters displayed on test site. Information letter and consent form sent to parents on [dd/mm/yy] and to staff on [dd/mm/yy]
2.8	Tests not supervised or conducted by trained staff.	2 designated Team leaders to supervise tests Volunteers for mass testing asked to do training required Team leader to sign off testers
2.9	Testing area not sufficiently controlled to limit access to testers, those being tested and supervisors	Signage and poster to limit access to test area. 2 team leaders to control access
2.10	Test process not maintaining social distancing where appropriate, good hand and respiratory hygiene or keeping occupied spaces well ventilated	Windows on test site enabling good ventilation Posters and floor marking to respect social distancing Hand sanitiser bottles available for hand hygiene
2.11	Social distancing advice between testing staff and those being tested including distances between desks, chairs etc not being observed and supervised	Training provided Floor marking Desks installed according to social distancing requirement
2.12	Staff assisting with taking and processing swabs not wearing appropriated PPE	Training provided PPE available
2.13	Process of swabbing not following training and / or updated guidance.	Training provided Team leaders to supervise swabbing process
2.14	Tested sample incorrectly handled safely during the process including disposal.	Training provided
2.15	Process for informing parents / pupils / staff not understood and implemented.	Communication regularly made
2.16	The process of barcoding, recording and communicating test results is not accurate and supervised	Barcode scanners purchased to ensure accuracy of barcode recording Double check (registration and recoding desk) Barcode scanner calibration
2.17	Inadequate supervision / checking to ensure equipment handled correctly and not shared.	Role of Team leaders
2.18	Process of lost LFD, failed scans or damaged barcodes not understood or properly implemented.	Explanatory protocol on registration and barcoding written
2.19	Extraction solution with lab test kit (there are no manufacture anticipated hazards) are inappropriately handled, stored and disposed.	Training provided
2.20	The training does not reflect hazards identified with testing and these are not communicated to testing and cleaning staff?	Covered in training
2.21	Those tested positive not confirming the positive result with a Polymerase Chain Reaction (PCR) test and either failing to self-isolate pending the confirmation test or self-isolating unnecessarily after a Key layout requirements including staff (see next grid below) not being fully met.	Requirement for PCR test after positive LFD test specified in consent form
2.22		

Risk assessment for COVID 19 Test Sites

2.23	Insufficient staff available (depending on throughput: Team Leader, Test Assistant, Processor, Coordinator, Registration Assistant, Results Recorder, Cleaner)	Parents asked to volunteer Few members of staff happy to help
2.24	Training time and content inadequate (3 hrs with introduction video, on-line training and assessment plus rehearsal.)	Start of term delayed because of national lockdown - time for volunteer to get their training
2.25	Consent forms are not available and properly completed?	Consent forms ready. Made according to government recommendations
2.26	Test site flooring is not non-porous.	Not porous floor
2.27	Test site is not well lit with a good airflow	Test site well lit
2.28	Test site Registration, Swabbing, Recording and Processing Desks and waiting areas not on a one-way system.	One way system on test site - signage in place

2.29	Test chair in the swabbing bay not a minimum of 2m apart.	Test site set up with 2m space between desks
2.30	Each swabbing desk and associated processing desk not more than 1m away and Recording desk not located close by.	Test site set up with swabbing desk and processing desk close by
2.31	No clear division and demarcation between swabbing and processing area	Floor marking and signage
2.32	Non-authorized people and test subjects able to enter the processing area	Poster in place
2.33	Inadequate evidence of quality assurance, guidance and supervision	Working group on duty, team leaders will be in charge of quality assurance. First test operation made on 25 people
2.34	Processing bays not properly cleaned, and waste (including clinical waste) is not properly disposed.	Contact with cleaning and waste companies taken
2.35	Disorderly entry, processing, social distancing and exit movement.	The CFBL follows the guidance and will test first two weeks of January
2.36	Manual handling of testing kits, pallets, boxes, packages and waste not considered in terms of bulk, weight and access.	The CFBL follows the guidance and will test first two weeks of January
2.37	Testing kits not stored at 2 - 30°C and tests not given in the appropriate ambient temperature of 15 - 30°C.	Test kit stored in heated meeting room Test site in heated room
2.38	Inadequate provision of a quiet space to talk with the pupil mindful of the need for social distancing / PPE / wellbeing	Registration desk spaced out from swabbing desks

3/ Pupil, parents and staff risk assessment in the COVID 19 environment

ISBA ref	Hazard	Control measures	Outcomes	Remark
	How many pupils can be safely accommodated on site while maintaining social distancing?	According to UK guidances all pupils must be accommodated	All pupils accommodated from 02/09/20	
	How many pupils are likely to return?	Survey parents to ascertain how many may stay away at the beginning of school year for quarantine	30% of pupils will arrive later, all pupils back on September 16th. Since Friday September 11th, pupils and adults at home for self isolation linked to Covid (no Covid + at this time)	
	How will pupils arrival and dismissal from school be managed? (e.g. staggered timings)		3 entrances, normal staggered timing, waiting places in bubbles and direct flow to the class room,	
	Managing routes across the school – to classrooms, across corridors or for staff coming from the car park – and use of facilities such as bathrooms. Where are the congestion points and could these be addressed through one-way systems, staff marshalling or other means?		Separates routes for some groups, doors maintained open, floor signalisation. Fire doors monitored while/if wedged opened temporarily	
	Could other parts of the school e.g. sports or dining halls be utilised for teaching using exam hall format?		no	
	To avoid lunchtime congestion could morning or afternoon sessions be allocated to pupils each day?	N/A	full day for each student as required by guidance; lunch time organisation reviewed (see specific risk assessment and protocols)	
	Could staffing be maintained where pupils have to spread across more than one room?	N/A	one room one group in general, some exception for Art, Music, ICT, Labs and language lessons. Specific risk assessments in place. Cleaning at beginning and end of lessons implemented	
	Consideration of pupils having to travel by public transport especially in London.	Follow gov guidelines	Encourage pupils not to use public transports	
	What activities will make SD more difficult to adhere to due to (e.g. play, games, drama, music etc)?	Consider which subjects can be taught on-site and whether safe to do so – e.g. practical science lessons hard to teach online, but in schools often involve working in pairs.	All shared classroom (see ligne 55, PE lessons, lunch and break time and afterschool activities. But everything monitored	From 04 January, the reduced number of pupils on site makes it easier to i

Can staffing be maintained if staff is ill or need to self isolate	Human resources checking	Substitute teacher ready to work	
Are plans being considered for school events including plays, concerts, parent and teacher meetings etc?	N/A	No events on site until further notice	
Does home working risk assessment need adjustment	Prepare/adjust home working risk assessment	No	

ISBA ref	Hazard	Control measures	Outcomes	Remark
3.1	Communication channels not working and not being reviewed (Email, text, facebook etc)		Large use of all communication channels, initial maintenance controls made before starting school year	
3.2	Staff, parents and pupils returning to school not provided or updated with full induction process or aware of changes and potential hazards		Communication made before, during and after holiday?	
3.3	Lack of robust feedback and reply system to ensure best practice and two-way communications for pupils, parents, staff and governors		Constant interaction between all groups	
3.4	No governor and / or SLT member for the school / department responsible for COVID-19 matters. Governor/SLT members' contact details not known and not on call	Assign roles	For SLT: HT, Head of Finance and Administration and both deputies in charge of COVID matters (contact details known to all); Health and Safety commission involved and DL (one of H&S governors) belong to COVID task force	
3.5	No school representative identified to liaise with local authorities and local health protection team		Head of finance and administration identified to liaise with local authorities	
3.6	Local authorities and health protection teams not engaged prior to re-opening (and the benefit of their services in case of infection).		Done with the first COVID Case on September 18th	
3.7	No plan to inform local health protection team if two or more confirmed cases within 10 days or there is an overall rise in sickness absence.		Following guidance	
3.8	No system to communicate with staff who are unable or have not returned to school for fear of infection	HR in charge of direct communication with staff members concerned		
3.9	Lack of mechanism for parents of pupils with significant risk factors to discuss concerns and provide reassurance of the measures put in place to reduce the risk in school		Nurse, headteacher and Deputies emails and phones open. Answers given within 24 hours or less	
3.10	No staff, pupil and / or parent health declaration implemented or recorded.		Only a quarantine declaration	Shall we do more ?
3.11	Lack of knowledge of where pupils and staff have travelled from (other than home and school) on holiday or at weekends	Survey sent in August and November for end of year holidays	The school knows where staff was during holiday. New system has to be decided for week end and next holidays	
3.12	Insufficient information on where pupils, staff and visitors have been located in school including the make-up of bubbles and activity groups.	Any change in the space organisation, in particular with the bubbles, is communicated to all staff.	In the case of a positive case, the school is very effective in identifying cases contact. Additional cameras will be set up in the dining room in order to improve the tracking of contact cases during meal times.	
3.12	Staff, parents and pupils not self-isolating after holiday and work visits (for 2 weeks?) to non-government agreed countries.	Pupil families and staff survey	Survey sent to parents on August 15; staff requested to quarantine if need be (email of .08.20) and communication made to families on .08.20	
3.13	Staff, parents and pupils not self-isolating after holiday and work visits (for 2 weeks?) to non-government agreed countries.	Consistent communication to families and staff according to the national guidance's evolution.	The CFBL ensures very good compliance with the rules on self-isolation after a holiday period.	
3.14	Lack of robust rules for hygiene standards for staff and pupils, and failure to adequately enforce standards	Large communication, protocol in place	Protocols sent on 01/09/20	Communicate protocols to staff and families before reopening to pupils; Enforcement of protocols to be reviewed daily;

3.15	Class and activity rooms not properly and regularly ventilated with fresh air.		Communication and controls made regulary	
3.15	Staff not trained or regularly updated in COVID-19 symptoms, SD and how these rules apply to teaching	Communicate protocols; training	Meetings with teacher on September 15th and 16th Communication on screens around the school and boards	
3.16	Staff not trained or regularly updated in COVID-19 symptoms, SD and how these rules apply to teaching?	N/A		
3.17	At drop-off and pick-up, parents not complying with SD policy outside gate and entrances	No parents except nursery inside the school; Supervisor at gates		
3.18	Staff and parents not cleaning frequently touched surfaces of bike, car, pram etc before and after journeys to school.	Communication to parents to remind them to sanitise every day bikes, prams and to wash their hands regularly.		
3.19	Insufficient or no guidance on safe travel to and from school (e.g. encouraging walking, cycling, minimise car sharing) or protocols at school gates etc. Insufficient registration throughout the day including temperature / health checks	Communication to parents to remind share and remind them guidances on safe travel+protocols at school gates. Regular presence of the management team at the gates before and after school to remind Routine temperature checking not recommended by PHE Communicate to parents/staff that they should not come if unwell Share medical protocols in case pupils/staff feel unwell during the day	Message given to parents on newsletter in September No systematic temperature check to avoid queues, but nurse available for any pupils who develop symptoms Done several time, last time on September 16th Done several time, last time on September 16th	Has to be repeated every two weeks
3.20	Transit spaces (corridors), social zones (car parks, common rooms, playgrounds) do not support SD. Walk on the left protocol?	Identify congestion points; consider possible mitigation measures	School entrances and doors congestion points are organised; see action plan	
3.21	Learning and recreational spaces not de-conflicted or configured to SD rules for different groups or bubbles		All places checked and organized	
3.22	Little consideration of different age groups in timetabling, length of school day and exposure to other age groups		Bubbles system, timetables configured, lunch break time reduced for primary pupils,	From 04 January, new bubbles are created with the children of critical wo
3.23	Insufficient consideration and alternatives to using public transport including staggering school start and finish times.		Promotion of not using public transports, special organization for bikes and scooter parking	Difficult to do more, a lot of families have more than one child and have to arrive and leave together
3.24	No system in place to deal with bereavements, trauma, anxiety, stress, behavioural and sleep issues		Psychologist, nurse, headteacher, deputies, class teachers and HR team on duty	From the 4th of January, the welfare team will set up a system to support
3.25	Strategy to keep children safe online not re-assessed and insufficient consideration of supervising access to the internet, checking apps, websites and search results etc Vulnerable pupils and parents identified by other pupils/staff/parents	R department is the only one who knows the identity of vulnerable staff. Vulnerable parents are not identified, unless they spontaneously declare	Procedure in place with On line DSL and IT manager	

4/ Pupil and staff - Safety risk assessment in the COVID 19 environment

ISBA ref	Hazard	Control measures	Outcomes	Remark
4.1	Lack or review, update or sharing of safeguarding, code or practice, and staff handbook policies		Updates made regulary	Has to be checked for staff handbook
4.2	Inset does / did not reflect required training for COVID-19 related procedures, safeguarding, H&S, well-being etc		Protocols sent to staff	
4.3	Staff have insufficient instruction and training on identifying and supporting vulnerable pupils, parents and other staff.			
4.4	System of controls (see explanation above) not understood and / or properly implemented.		See Protocols	

4.5	DSL and DDSL not easily contactable and their contact information not known to all		Details in Child Protection Policy (updated 24.08.20)	
4.6	No COVID-19 specific policy that includes medical responses, SD, teaching, socialising, feeding, hydration, well-being etc.		See Protocols	
4.7	Revised fire drills, registers, routes and assembly points not rehearsed (to ensure where safe to include SD).		Premises manager is working on it	Fire drill planned
4.8	Needs of each age group and class not considered discretely in terms of support, activities and facilities.		Done	
4.9	Staff moving between classes and year groups not maintaining distance from pupils and other staff (ideally 2 m between adults)		See protocols	
4.10	Staff and pupils (where applicable) not wearing face coverings (if required) whilst moving between classrooms or activities	staff and pupils of secondary school must wear face masks at all time while they are at school	See protocols	
4.11	Supply, peripatetic and/or other temporary staff moving between schools not minimising contact or maintaining as much distance as possible from other staff or observing hygiene rules.		Advice given : 2 teachers identified	
4.12	Roles conducive to home working and therefore helping to reduce infection (e.g. some administrative roles) not identified.		All staff requested to come on site with hygiene protocols in place to minimize risk of infection and transmission; a working from home protocol for administrative staff is implemented, new portable computers were given to admin. staff where needed	
4.13	The "ideal" of adults maintaining 2 m distance from each other, and from pupils not realised or insufficient mitigating measures.		See protocols	
4.14	Contact between groups or bubbles is not minimised or distance between individuals maintained and properly supervised.		Timetables, school organization and circulation in place for that	
4.15	Distinct and consistent groups or 'bubbles' not maintained or separated and so, in the event of a positive case, difficult to identify those who may need to self-isolate.		Three kinds of bubbles clearly identified : class, level and cycle. Class seating plans in place since November	
4.16	Insufficient controls measures for larger groups with greater risk of infection.	n/a		
4.17	Large gatherings such as assemblies or collective worship with more than one group not avoided.		no collective event on site, only online collective events	
4.18	Insufficient controls for those pupils allowed to mix into wider groups for specialist teaching, wraparound care and transport.		Pupils allowed to mix clearly identified	
4.19	Younger pupils not supported in understanding the importance of maintaining distance, not touching staff and their peers - where possible.		Class teacher and supervisors in charge of that	
4.20	No specific help and preparation for the changes to routine for pupils with SEND (whether education, health and care plans or on SEN support).	N/A		
4.21	Where a pupil routinely attends more than one setting on a part time basis (e.g. dual registered) the system of controls not considered collaboratively to address identified risks.	N/A		
4.22	Classrooms do not have side-by-side seating or forward facing desks to reduce risks. Classrooms don't reflect SD layout, PPE, screening and regular cleaning rules		All classes have side-by-side seating or forward facing desks PPE ordered; classrooms layout rearranged to respect SD, cleaning needs redefined and protocols in place	
4.23	JTT trainees not sufficiently briefed, hosted and integrated in their support to school.		School follows safer recruitment policy and procedures	
4.24	Volunteers not checked, left unsupervised, allowed to work in regulated activity or supported.		School follows safer recruitment policy and procedures	
4.25	Recruitment process and pre-appointment checks not following legal requirements.		School follows safer recruitment policy and procedures	
4.26	New staff and pupil registration and induction processes not adapted or compliant.		School follows safer recruitment policy and procedures	
4.27	Support staff and TAs in regulated activity do not have the appropriate checks.		School follows safer recruitment policy and procedures	
4.28	SCR not updated with DBS related issues and required documents not properly verified or recorded.		School follows safer recruitment policy and procedures	

	Lack of flexibility in teaching arrangements to cover for staff who may fall ill, need to self-isolate or shield others	Human resources checking	Cover teachers pipeline updated ready to work
	Medical advice for vulnerable staff and children in school/home not being followed and insufficient support both at school and at home		
4.29	Plans to separate work, learning, meetings, activities and play outside not fully considered		Protocols in place ("bubbles", classrooms dedicated to forms, Zoom meetings)
4.30	External coaches, clubs and organisations for curricular activities not risk assessed, or systems of control measures implemented.		All risk assessment done
4.31	Opportunities for non contact sport, adventure play, forest school, gardening etc not regulated or considered		PE lessons and curriculum planned to catch up those opportunities
4.32	Physical education, sport and physical activities not following the measures in their system of controls.		Special risk assessment done
4.33	Indoor sports and activity areas not sufficiently well and regularly ventilated with fresh air.	Verified and certified ventilation system.	
4.34	Sporting, play and SD rules unclear to staff, pupils, parents and visitors		Protocol in place
4.35	Pupils not kept in consistent groups, maximising distance between pupils or paying scrupulous attention to cleaning and hygiene during sports activities.		Special risk assessment done
4.36	Sports equipment not sufficiently cleaned between each use by different individual groups.		Special risk assessment done
4.37	Risk assessment for play, drama and dance activities not re-assessed, applied or checked.		Plays, drama, dance activities on hold
4.38	Added risk of infection where there is singing, chanting, playing wind or brass instruments not reviewed.		Special risk assessment done
4.39	Shared staff spaces are not set up or used to allow staff to distance from each other.		Staff room moved to library for more space
4.40	Staff meetings and staff rooms unregulated in terms of space, equipment, resources (copiers, kettles, biscuits tins etc) timings, SD and purpose.	Room space checked	Special rules for Room compliant with social distance possibility
4.41	Staff not having sufficient down time / rest during the working day / week.	Time table studied	Three breaks a day
4.42	Staff schedules do not build in the need to avoid increases in unnecessary and unmanageable workload burdens.		Usual timetables (no provision of both inschool and remote learning at the moment). Problem of remote learning under discussion a this stage
4.43	Staff unable to manage the provision of both in school and remote learning.		Problem of remote learning under discussion a this stage
4.44	Security, CCTV and access systems not regularly checked, updated and (where necessary) re-coded	Checked	In order
4.45	Parent/ Pupil/ Staff / Contractor / Visitor drop-off and pick-up procedures, in and out routes not shared, understood or applied		Protocol in place
4.46	Appropriate safety measures not in place for wraparound childcare for both indoor and outdoor provision		Same protocols apply
4.47	Transit spaces (corridors), social zones (common rooms / playgrounds) not configured to separate different groups		Protocol in place
4.48	Classrooms don't reflect recommended layout, PPE, screening, enhanced cleaning rules and timings.		Done according to guidance, protocol exists
4.49	Hand washing not part of school culture or routine e.g. no regular breaks for hand washing during the school day.	Hand washing education provided in Autumn term to all classes Posters in place	Done according to guidance, protocol exists
4.50	Insufficient hygiene stations at entrances, exits, toilets, classrooms, play areas, common rooms, staff areas etc	Monitored	Hygiene station at each point Extra sinks installed in courtyard

4.51	Hygiene stations (including bins) not stocked, checked, cleaned and emptied regularly	Checked by cleaners team	Daily control sheets from cleaners	
4.52	Unnecessary and unused items not removed from classrooms and other learning environments.	Inventory made	Stored during preparation week	protocols to be checked
4.53	Soft toys, furnishings, spare furniture and items that are hard to clean not removed and stored securely.	Inventory made	Stored during preparation week	protocols to be checked
4.54	Individual and frequently used equipment, such as pencils and pens not shared by staff or pupils (who use their own).		Done according to guidance, protocol exists	
4.55	Classroom based resources, such as books and games and all frequently touched surfaces, which are used and shared within a group or bubble not regularly cleaned.		Done according to guidance, protocol exists	
4.56	Management of resources shared between classes or bubbles not cleaned frequently and meticulously or rotated to be left unused and out of reach for a period of 48 hours (72 hours for plastics).		Done according to guidance, protocol exists	
4.57	Regulating the use and cleaning of locker, changing rooms, toilets and showers not managed and supervised.		No lockers used by pupils, done according to guidance, protocol exists	
4.58	Pupils not limiting the amount of equipment brought into school daily to essentials such as bags, lunch boxes, hats, coats, books, stationery and mobile phones.		Done according to guidance, protocol exists	
4.59	Pupils and staff taking necessary books and other shared resources home not sufficiently managed.		Done according to guidance, protocol exists	
4.60	Outdoor playground equipment should be more frequently cleaned or left fallow.		Done according to guidance, protocol exists	
4.61	Assemblies, break times, meals, drop-off and collection times not sufficiently well staggered.		See protocol; no assemblies	
4.62	Non-overnight educational visits not organised in line with protective measures (keeping children within consistent groups) and COVID-19 measures in place at destination.		Non-overnight educational visits not organised in line with protective measures	
4.63	Meal times not de-conflicted or possible to achieve SD in the servery and dining AREAS whilst still providing sufficient nourishment	Staff: dining hall organisation	See catering risk assessment and protocol and 2 classes everyday lunch in the classroom	
4.64	Catering staff rota not configured to avoid all catering staff having to self isolate in case of infection and kitchen closing.	In case of C.O.V.I.D, Catering company will try to keep the bubbles intact and have minimum interaction while mitigating. The infected team member will be remove from the bubbles or the bubble will be ask to go	Switch to strip down version of service (i.e.: sandwiches) while working out a solution with the school and the operation manager.	
4.65	Organisation of breakfast and after school club not revised in to small, consistent groups and maintaining year groups or bubbles.		Bubbles respected for after school day care	
4.66	Pupil and staff mental health and wellbeing not considered with individual needs not identified or supported.		Psychologist and nurse on duty	
4.67	Insufficient pastoral and extra-curricular support for pupils to rebuild friendships and social engagement.		Class teacher, pastoral team and "medical" team actions coordinated	
4.68	Insufficient support to address and equip pupils to respond to COVID-19 related issues.		Speaking time with teachers, pastoral team and "medical" team	
4.69	Re-scheduling of activities not operating efficiently or safely due to SD rules and timings	Activities re-scheduled when not safe	Activities re-scheduled when not safe	
4.70	Plans, briefing and statistics for ISI / Ofsted visit not updated.			
4.71	Roles suitable to home working, such as administration, not considered to help reduce risks of infection in school.		Homeworking plan in place for end of September	

ISBA ref	Hazard	Control measures	Outcomes	Remark
5.1	Sickness management rules and the "don't come to work if you are ill" not understood or observed.	Staff: see protocole "accueil des personnels et des visiteurs" Pupils: see protocole "accueil des "eleves"	Protocol sent on 01/09/20, new message given mid september Protocol sent on 01/09/20, new message given mid september	
5.2	Staff and pupils who are ill or tested positive in the last 10 days do not know or are unwilling to stay at home.			"What to do if you have symptoms" protocol to be updated
5.3	The procedure for isolating or sending staff and pupils home for 10 days and arranging a COVID-19 test is not understood (if anyone becomes unwell in school).			Protocol on isolation of contact cases required (taking into account mass testing)
5.4	Given (Serial 1 & 2) above household or group members do not understand that they must self-isolate for 10 days.			
5.5	No isolation room and separate bathroom available, inadequate signs (from reception?) for those waiting collection and no access to PPE for those attending to unwell staff and pupils.			
5.6	Procedure is not clear for those Staff who have helped someone with symptoms and pupils who have been in "close contact".			
5.7	Staff not aware of meaning of "close contact" i.e.: · Direct close contacts: face-to-face contact with an infected individual for any length of time, within 1 m, including being coughed on, talking face to face, or unprotected physical contact (skin-to-skin). · Proximity contacts: extended close contact (within 1 to 2 m for more than 15 minutes) with infected individual. · Sitting in a small vehicle (car) with an infected person.	Everybody has to read all the protocols (staff, students, parents). Updated CFBL protocol to explained who and when to self-isolate. Include information on school buses. Nurse calls family if a pupil shows symptoms and explains procedure. Signs applied on door of isolation room if being use (do not enter, to be disinfected)	Protocols reviewed and sent on 01/09/20, information renewed on September 16th	
5.8	Procedures for reporting COVID-19 instances to external authorities not known or applied.			
5.9	Procedure for washing hands thoroughly for 20 seconds with soap and running water or using hand sanitiser after any contact with someone who is unwell is not understood or applied.			
5.10	Procedure for cleaning, with normal household bleach, the area around a person with symptoms after they have left (to reduce the risk of infection) is not understood or applied.			
5.11	Science of risk not understood e.g. less severe symptoms in adults, younger children less likely to become unwell. Consistent groups help			
5.12	Although a useful confidence measure, routine temperature testing is not a reliable method to identify COVID-19 (PHE advice refers).	Temperature not checked routinely when pupils presents to school but checked by nurse if pupil is feeling unwell	Pupils/staff with high temperature sent home, asked to self-isolate and to contact 111/119 to be tested	
5.13	Insufficient medical staff to deal with temperature testing (if used), isolating and monitoring suspect COVID-19 cases, outside appointments and normal medical issues	sufficient medical staff	Sufficient staff is trained for that	
5.14	No or insufficient training for those operating temperature testing or other precautions that require new equipment. Training not recorded for future reference	the school nurse will take the temperature		Some other staff will be trained in case of more temperature checking
5.15	Medical staff have insufficient or unsuitable PPE, cleaning materials and training for tasks.	PPE and cleaning materials ordered, training for tasks is a part of nurse professional training	PPE ordered during summer break	
5.16	Temperature testing undertaken using unsafe methods, not reflecting SD rules, not recorded or kept appropriately.	Nurse will wear PPE to take temperature. Nurse records it on confidential section on Pronote if necessary		
5.17	No separate area for temperature testing, holding and isolation of pupils/staff. Areas not easily identified or regularly cleaned?	for temperature testing : infirmary, for isolation : the little desk near the reception		
5.18	Insufficient registration, induction, supervision (and temperature checking) of contractors working on site.	Follow protocol for visitors	No contact with pupils	

5.19	Young children not supervised using hand sanitiser (risk of ingestion). (Note: Skin friendly cleaning wipes is an alternative).	Always under supervision	
5.20	Young children and those with complex needs not supported in understanding importance of hygiene rules.		Class teachers and pastoral team in charge of following special needs pupils
5.21	Lack of information on how to react to coughing and sneezing using tissues (and their disposal), crock of arm and immediately cleaning hands with soap and water or hand sanitiser.		Nurse explains in all the classes
5.22	Hygiene rules not effective. "catch it, bin it, kill it" not re- publicised or applied	poster are going to be displayed in the classroom and the corridors	Nurse explains in all the classes
5.23	Pupils not aware of behaviours which may increase the risk of droplet transmission (such as biting, licking, kissing or spitting).	Nurse and teachers empahsize importance of social distancing	
4.24	Insufficient staff supervising and supporting normal medical staff particularly in their liaison with GPs, LA(?) etc.		
5.25	Visits of or to GPs/nurses/dentists and local surgeries changed and not known by staff and/or pupils	School nurse follows guidance from Government and advise staff/pupils	
5.26	Staff are not aware those with COVID-19 symptoms should not go to a GP surgery, pharmacy, urgent care centre or hospital.	Updated in CFBL protocol	
5.27	No procedure considered if a mobile testing unit is dispatched to test others in school. (Testing will focus on the person's class, followed by their year group, then the whole school if necessary.	? NHS test and trace	
5.28	Testing equipment (such as Samba 2) not operated by trained staff or not compliant with CQC and GDPR rules.	Samba 2 - not use within the school Training provided for mass testing	
5.29	Insufficient or no procedure for summoning emergency services, lack of safe RV and cleared routes in and out.	Emergency services informed on state of person to be transported	
5.30	No early liaison with local health protection teams and LA who provide advice (and may recommend large groups self-isolate or school closure)	Awarness of local Health Protection Team: PHE North East and North Central London Health Protection Team, Ground Floor South Wing, Fleetbank House 2-6 Salisbury Square, London, EC4Y 8AE	Change on September 17th, direct DFE Helpline + OFSTED if positive case in Early Years
5.31	Insufficient First Aid trained personnel (ratio) for pupils in school and on activities and sport.	all the AED and MDP are trained for 1st aid. Further training planned by the end of September	Sufficient staff is trained for that
5.32	Actions for using first aid on those with no COVID-19 symptoms unclear and not briefed.	Training provided by school nurse	
5.33	Not compliant with requirements for EYFS and PFA certification	School nurse is PFA trained	
5.34	Medical policy, procedures and appropriate response to spectrum of medical issues not being revised or shared		
5.35	Pregnant women are in the 'clinically vulnerable' category and not following the relevant guidance.	Pregnant woman risk assessment was updated in December 2020 to include HSE Covid guidance	
5.36	Lack of School decision or policy for level of PPE required for staff or pupils.	Decision made to wear face mask for all staff and secondary pupils at all time while in the premises.	See protocol
5.37	Insufficient training for all those that wear face coverings including fitting, storing, care and disposal arrangements.	School nurse provided training in classes when secondary pupils came back to school	Training done by nurse
5.38	Different age groups with different risk profiles for each group of staff and pupils not risk assessed?	Differents measures put in place and explained to pupils depending on their age/class	
5.39	School unaware of those that have been identified as Clinically Extremely Vulnerable (CEV) via a letter to the individual from NHS or their GP.	In March, the HR department asked staff members who would be vulnerable to express their needs	

5.40	Clinically Extremely Vulnerable (CEV) staff and pupils have not been advised whether to work from home or go to school during period of national restrictions.	HR department has sent a written communication to the Staff on 05/01/21.		
5.41	Measures in school are not sufficiently robust for clinically vulnerable staff and pupils	Enforcement of hygiene measures and social distancing. Face covering compulsory within the school for staff and secondary pupils. Primary pupils allowed to wear face if they wish to do so. No mixing of class bubbles. Extra cleaning measures in place	From 4 January, adjustments have been made for vulnerable people or people living with vulnerable people due to the deterioration of the sanitary situation.	
5.42	Medical advice for vulnerable staff and children not being followed and insufficient support both at school and at home.	Advised to contact school nurse on CFBL protocole		
5.43	Those with particular characteristics and an increased COVID-19 risk not identified and sufficient measures taken to reduce risks.	Risk assessment required (BAME, low immunity, existing medical condition)		
5.44	Lack of knowledge on whom has tested positive for COVID-19 and if it is recorded (for elimination purposes). Evidence of negative result should not be requested.	recorded with NHS Spreadsheet recording positive cases Pupils: recorded with NHS	Followed by nurse and HR Followed by nurse	GDPR considerations
5.45	Insufficient information and / or record of who is still shielding or had contact with anyone tested positive or suspected of COVID-19 and why this may preclude their attendance at school.	Staff: questionnaire for staff Pupils: Questionnaire pupils		GDPR considerations
5.46	Lack of recording of which staff and pupils have been sent home with COVID-19 symptoms (a cough, high temperature or shortness of breath).	School nurse owns record on Pronote (staff + pupils)		GDPR considerations
5.47	Lack of regular dialogue with those that have suffered from COVID-19 and / or are isolated at home.	Staff: followed by HR Pupils: not done yet		
5.48	Policy on wearing uniform and if washing also required to prevent infection for staff and pupils not re-considered. <i>Medical room(s) improperly equipped</i> <i>Inadequate information on who is shielding another family member and/or who has a condition that precludes their attendance at school</i> <i>Insufficient proof of shielding and individual conditions</i> <i>No regular supervision of staff and pupils to ensure they comply with hygiene rules (and the use of PPE where specified as needed)</i>	people wear own clothes and wash at home daily. Government is currently advising that there is no more need to shield - Personal risk assessment to be carried by HR? Clinically extremely vulnerable people should not come to work but work from home Government is currently advising that there is no more need to shield - Personal risk assessment to be carried by HR? <i>Staff supervise pupils</i>	Protocols communicated to staff/parents <i>Room properly equiped</i> Staff: checks will be made periodically by the deputies, the headteacher, and the nurse Pupils: supervision by their teachers and nurse	<i>PErsonal risk assessment to be carried out by HR?</i> <i>PErsonal risk assessment to be carried out by HR?</i>

6/ Facilities management risk assessment in the COVID 19 environment

ISBA ref	Hazard	Control measures	Outcomes	Remark
	Rooms and space used before reopening not cleaned to standards	Sanitation and deep cleaning had beendone	All rooms are ready to use for school reopening	
6.1	Insufficient hand washing or hand sanitiser 'stations' for all pupils and staff to clean their hands regularly.		Enough stations are in place one more station in the school yard since November	
6.2	Policy and procedures for contractors including signing in and out, and badges on school sites not reviewed, and / or enforced.	Any visitors will be accompanied and required to respect CFBL SD and hygiene protocols	Review of visitor policy to be done in September	

6.3	Contractor health declaration and pre-work briefings not considered or implemented.			
6.4	Contractor (and visitor) hygiene arrangements not considered including parking, guiding, supervision, breaks, meals and toilets.			
6.5	Insufficient heating and/or cooling system (including insufficient fuel levels if applicable)	no shortage of gas - boilers and water heaters have been services during lockdown and checked since	All heating and hot water systems are ready for reopening	
6.6	Insufficient gas supply, maintenance, checks, venting and valves	no shortage of gas - boilers and water heaters have been services during lockdown and checked since		
6.7	Air conditioning units, ducts, ventilation and extraction systems not checked on re-occupying the school facilities (including workshops)	Only a few air conditioning units, not in use at the moment	Naturally ventilated classrooms will be in use	
6.8	Centralised ventilation system that removes and circulates air to different rooms is not using a fresh air supply		Lavatories: Continuous mandatory ventilation (CMV) are ensuring air renewal with no recycling	
6.9	Electrical tests not up-to-date including emergency lighting and PAT including electrical equipment bought in to school	Test up to date	All electrical apparatus are safe to use	
6.10	Water testing for temperature, flow and legionella not in date, recorded or tested on reopening facilities	Yes	Water system is legionella free and safe to use	Includes drinking facilities
6.11	Insufficient arrangements for the operation, additional cleaning and security (and use) of the swimming pool.	N/A		
6.12	Fire alarm panel, system and extinguishers not in date and not serviced	Maintenance and testing up to date	All fire fighting equipment and alarms are optimal	
6.13	Fire doors improperly propped open to limit use of door handles and increase ventilation.		During pupils circulation only to facilitate flow and limit contact with surfaces; doors closed once teaching starts	
6.14	Limiting occupancy of as many rooms as possible (offices, laundry, common rooms etc) not considered.		One class, one room as much as possible	
6.15	Kitchen not reconfigured, stocked and cleaned if closed over a long period	Holroyd's detailed mobilisation plan given to CFBL in December		
6.16	Insufficient chefs, supervising staff and cleaners to maintain high standards of hygiene	Holroyd's detailed mobilisation plan given to CFBL in December		
6.17	Servery and dining room rules inadequate or unsafe, including wiping table, chairs and hard surfaces between sittings	Holroyd's detailed mobilisation plan given to CFBL in December		
6.18	Insufficient drinking supplies and hydration available in dining room and around the school		Sufficient drinking supplies in dining room, 8 new stations installed in the school yard	
6.19	Cleaners changed working patterns during the day not discussed or agrees to meet the revised hygiene requirements.		Protocol in place,	
6.20	Cleaners have insufficient or revised instructions and training for appropriate cleaning and the wearing and disposal of PPE.		Protocol in place,	
6.21	New service level agreement not agreed for contract cleaners, maintenance and grounds for a new working environment.		Protocol in place,	TOG to confirm
6.22	Insufficient cleaning staff for revised cleaning schedule and deep clean of each room and space daily unless left fallow.		Extra cleaners during class time	
6.23	Insufficient immediate procedures (quarantine and deep clean) and PPE where areas contaminated with bodily fluids.			TOG to confirm
6.24	Cleaning staff not equipped or using appropriate PPE including aprons, gloves, face coverings and their subsequent disposal.		Protocol in place,	TOG to confirm
6.25	Laundry wash and dryer not serviceable, unable to cope with temperature requirements and insufficient wash products?	Washing machine and dish washer ready to used and sufficient for reopening needs	Enhanced cleaning can be performed on non disposable fabrics	
6.26	Suspended services not reset or reviewed to cater for current school operation incl waste disposal		Contact with PN	
6.27	Scheduled or on-going building works not reviewed given revised school timetables, staggered drop-off / pick-ups times.		Contact with PN	
6.28	Suppliers not following appropriate SD and hygiene measures and new routes, arrivals etc	Any visitors will be accompanied and required to respect CFBL SD and hygiene protocols		

7.29	Waste procedures not reviewed or sufficient to cater for increase in waste measures	Procedures have been reviewed	
7.30	Pest control services not sufficiently regular, recorded or deficiencies identified and actioned.	all visits up to date	No findings - Kitchen area is safe for food preparation
7.31	How often is this Risk Assessment reviewed? Daily? Weekly? Monthly? Termly? Annually?		According to the needs, 3rd time since September

7/ Support staff risk assessment in the COVID 19 environment

ISBA ref	Hazard	Control measures	Outcomes	Remark
7.1	Support and contract staff not regularly briefed on changes to school operation		Support and contract staff receive protocols in place	
7.2	Physical meetings recognise SD, hygiene arrangements including well-ventilated rooms or, if possible, outside.		Limited number of people in one room - in the meeting room and masks compulsory As a general rule, most meetings are held via zoom	
7.3	Support staff and cleaners not fully considered or supported (particularly relating to age and vulnerability).		Support staff are briefed in advance regarding the age group they will be looking after.	I cannot answer for cleaners
7.4	Support staff have insufficient/inappropriate PPE, cleaning materials and training		Masks, cleaning materials in classrooms, training and information (inset days)	
7.5	Cleaning regimes not enhanced, regularly reviewed, inspected or conforming to revised hygiene rules		Protocol in place	UPdated cleaning schedule in place?
7.6	Security and access systems not regularly checked, updated and re-coded		Badges and Control access system regularly checked	
7.7	Reconfigured areas, zones and routes hampering fire exits and routes		Plans exist	
7.8	Fire and other emergency procedures not reconfigured, routes not clear or regularly inspected. Fire drills, routes and assembly points not rehearsed		No change in fire strategy Alarm system newly upgraded	Some fire doors will be kept open and monitored during pupils arrival, departure and breaks